

MINUTES

Helen Marie Smith Elementary
School Organizational Team Meeting
Google Meet - meet.google.com/yih-quyb-bih
Thursday, December 17, 2020
4:00 PM

School Organizational Team Members: (Bold means Present at the meeting)

Sarah Sunnasy, Licenced, Chair

Anastasia Reveal-White, Parent, Vice-Chair

Kate Straub - Licenced

Karrie Kelley - Support Professional

Nicole Abarca - Parent

Raeann Moralez - Parent

Jennifer Wright, Principal

Merrill Young, Assistant Principal

This meeting agenda is posted publicly on the school website at <http://www.helenmariesmith.org>

The School Organizational Team may take items on the agenda out of order, combine two or more agenda items for consideration, and remove an item from the agenda or delay discussion relating to items on the agenda at any time.

Speakers wishing to speak during the public comment period for this meeting may email Sarah Sunnasy (sunnasa@nv.ccsd.net) or sign up in person immediately prior to the beginning of the meeting. Speakers will be called in the order in which they signed up. No one may sign up for another person or yield their time to another person. Generally, a person wishing to speak during the comment period will be allowed two (2) minutes to address the School Organizational Team. Speakers may also submit additional comments in writing.

It is asked that speakers be respectful to each other, Team members, the principal and school district staff. Speakers that are disruptive will be asked to leave the meeting.

1.0 Welcome & Roll Call 4:05pm

2.0 Old Items

- 2.1 Adoption of November Minutes - **Approved**
- 2.2 Family Engagement via Public Education Foundation - Ms. Wright - **Felt it was too much to put on families and there was a very quick turnaround on needing approval.**
- 2.3 2021 SOT Meeting Dates: December 17, Jan 21, Feb 18, March 18, April 15, May 6 - **Budget info may need to change meeting dates depending on legislative action during session.**
- 2.4 Title I Parent and Family Engagement Plan - **Plan was approved and posted on the website. Approved without changes.**

3.0 New Items

- 3.1 No staff in Buildings update - Ms. Wright - **Over winter break we are a food site so a custodian and food service will be on campus daily Monday through Friday. Ms. Wright and Ms. Young have the flexibility to be in the building as needed for emergencies and necessities, mostly because of computer issues.**
- 3.2 Smith's Inspiring Donations - (see attached 2) - Ms. Wright - **When you scan your card or enter your phone number at Smith's, they donate a portion of the money to an organization, in this case, HM Smith es. If you are shopping at Smiths, you are encouraged to connect your account to Smith so we earn money for our**

school. The flyer attached was sent to parents and the community to increase revenue. Any questions can be passed to Karrie Kelley.

3.3 Walking School Bus - Information - Ms. Wright - **There is an existing grant program. They came and looked at the safety of the area surrounding HM Smith. Check for curbs, crosswalks, ADA compliance, etc. One of the things brought up on the walk was that we are a neighborhood school and they've seen the congestion that causes a lot of the safety issues (such as parents not abiding by the laws). A question that was raised was are we promoting students walking to and from school was one of the questions that was brought up. We had a walking school bus program, but parents involved needed to be badged, which was a deterrent for parents wanting to help. We took out a curb so we could have a "Kiss and Go" lane to promote traffic flow during morning and afternoon dropoff/pickup. Ms. Wright will continue to seek out more information regarding Walking School Bus for next year. It is geared toward families that are already walking kids to and from school.**

3.4 Review CCSD Code of Conduct (See attached 1) - **No proposed changes**

3.4.1 <http://www.helenmariesmith.org/uploads/3/0/4/1/30413026/k-12-student-code-of-conduct.pdf>

3.4.2 Recommended Changes to Code of Conduct - Discussion

4.0 General Discussion

4.1 Agenda Planning: Items for Future Agendas

4.1.1 Keep walking school bus on the agenda

4.1.2 Possible Agenda item for budget issues depending on when the budget is released

4.1.3 Possible Agenda item for the School Improvement Plan

4.2 Discussion and Request for Future Meeting - **Next proposed meeting is January 21, though it could be moved depending on need to discuss/approve a budget**

5.0 Information

5.1 Next Meeting - January 21, 4:00pm via Google Meet - **Tentative**

6.0 Public Comment Period (2 minutes maximum allotted)

Ms. Wright: Admin Chat last week. Tawanda wanted to share a video with families about the FACES department. Family And Community Engagement) Ms. Wright is sharing it via email with SOT

7.0 Vote to Adjourn - 4:28pm

ATTACHMENTS:

1.

<http://www.helenmariesmith.org/uploads/3/0/4/1/30413026/k-12-student-code-of-conduct.pdf>

K-12 Code of Conduct Review

Per Nevada Revised Statutes (NRS) 392.4644, a principal, in consultation with site administration, licensed personnel, support professionals, and parents and/or

guardians of students from the school, shall annually review the *Clark County School District K-12 Student Code of Conduct*.

The discipline plan review requirement may be accomplished during November or December School Organizational Team (SOT) meetings. The review should be an official agenda item, and SOT members can review the established *Clark County School District K-12 Student Code of Conduct* for content and possible revisions.

If the SOT has any recommendations or revisions to submit for consideration, please follow this link:

[K-12 Student Code of Conduct Revision Recommendations](#)

As a reminder, NRS 392.4644, requires that principals post the current *Clark County School District K-12 Student Code of Conduct* on the school's website and distribute a written or electronic copy to each site administrator, licensed personnel, and all support professionals who are employed at or assigned to the school.

2.

Smith's Inspiring Donations Flyer



Support Helen Marie Smith
every time you shop at Smith's. Signing up is free and easy!

1. Using a browser (not the mobile app) go to:
<https://www.smithsfoodanddrug.com/account/communityrewards>
or scan the QR code ----->



2. Sign into your digital account or choose "Create an Account" and fill in the information.

3. Link your Rewards Card to your organization:
Enter your organization's number QY453
or at least 3 letters of your organization's name and click 'Search', select the organization and choose 'Save'

Then, every time you shop at Smith's with your Rewards Card, Smith's donates 0.5% of your total order to our nonprofit.*

Helpful Information:

What purchases qualify? Just about everything you purchase during your regular shopping trips! The only exclusions are alcohol, tobacco, postage stamps, Smith's Gift Cards, re-loadable Gift Cards and debit cards, lottery and promotional tickets, Western Union, fuel and sales tax.

There's no cost to participate in this program, and you'll still earn fuel points on eligible purchases every time you shop!

*0.5% based on eligible purchases. See Helpful Information for exclusions.



Apoye Helen Marie Smith
cada vez que compre en Smith's. La inscripción es gratuita y fácil!

1. Usando un navegador (no la aplicación móvil) vaya a:
<https://www.smithsfoodanddrug.com/account/communityrewards>
o escanea el código QR ----->



2. Inicie su cuenta digital o elija "Crear una cuenta" y complete en la información.

3. Enlace su tarjeta de recompensas a su organización:
Ingrese el número de su organización QY453
o al menos 3 letras del nombre de su organización y haga clic en "Buscar", seleccione la organización y elija "Guardar"

Así, cada vez que compre en Smith's con su tarjeta de recompensas, Smith's dona el 0.5% de su pedido total a nuestra organización sin fines de lucro.

***Información útil:**

¿Qué compras califican? ¡Casi todo lo que compra durante sus viajes regulares de compras! Las únicas exclusiones son alcohol, tabaco, sellos postales, tarjetas de regalo de Smith, tarjetas de regalo recargables y tarjetas de débito, boletos de lotería y promocionales, Western Union, combustible e impuestos sobre las ventas.

Participar en este programa no tiene costo, y aún así ¡Gane puntos de combustible en compras elegibles cada vez que compre!

* 0.5% basado en compras elegibles. Ver información útil para exclusiones.