

MINUTES

Helen Marie Smith Elementary
School Organizational Team Meeting
Wednesday, October 20 · 4:00 – 5:00pm
Video call link: <https://meet.google.com/kce-oidu-pjh>

School Organizational Team Members:

BOLD indicates member present

Sarah Sunnasy, Licenced

Jennifer Willacey - Licenced

Stacey Mata, Support Professional

Brenda Lopez, Parent

Anastasia Reveal-White, Parent

Diana Ulrich, Parent

Jennifer Wright, Principal

Merrill Young, Assistant Principal

This meeting agenda is posted publicly on the school website at <http://www.helenmariesmith.org>

The School Organizational Team may take items on the agenda out of order, combine two or more agenda items for consideration, and remove an item from the agenda or delay discussion relating to items on the agenda at any time.

Speakers wishing to speak during the public comment period for this meeting may email Sarah Sunnasy (sunnasa@nv.ccsd.net) or sign up in person immediately prior to the beginning of the meeting. Speakers will be called in the order in which they signed up. No one may sign up for another person or yield their time to another person. Generally, a person wishing to speak during the comment period will be allowed two (2) minutes to address the School Organizational Team. Speakers may also submit additional comments in writing.

It is asked that speakers be respectful to each other, Team members, the principal and school district staff. Speakers that are disruptive will be asked to leave the meeting.

1.0 Welcome & Roll Call - Call to order at 4:02

2.0 Old Items

- 2.1 Adoption of September Minutes - **Adopted**

3.0 New Items

- 3.1 Welcome to new members

- 3.2 Elections

- 3.2.1 Chair - Sarah Sunnasy

- 3.2.2 Vice Chair - Anastasia

- 3.2.3 Secretary - Brenda

- 3.3 Continuous Improvement Process (CIP) (aka School Performance Plan) - **Presentation from Ms. Wright**
New name, Same idea. How to improve star ratings, areas of need, etc.

Outreach session - we need physical survey results from various teams. Involving stakeholders in the data behind the CIP.

Goal is to meet the needs of all students and ensure they grow academically, behaviorally and socially.

Roadmap will be developed based on data and feedback from stakeholders.

Three 'acts' which are checkpoints throughout the year. 1 - Setting our course. 2 - Navigating our course. 3 - Reviewing our journey

Ms. Wright gave a comprehensive overview of the data and allowed the SOT team time to complete the survey.

3.4 Schoolwide Fundraiser Update

\$5700 in total sales and we get 40% of that total. The fundraiser ends on

3.5 Trunk or Treat Update

Trunk or Treat next Friday. We are asking for families to drive through, but if they don't have a car, they will be given wristbands so they can walk through. Because of Covid protocols, we are trying to limit the number of people who come through to just the families who have students at our school. The drive through will be through the kiss-and-go lane. We are starting early enough so we will be in daylight.

4.0 General Discussion

4.1 November Meeting Date Discussion (Correction from agenda)

November 17 @ 4:00pm via Google Meet

5.0 Information

6.0 Public Comment Period (2 minutes maximum allotted)

7.0 Vote to Adjourn