

MINUTES

Helen Marie Smith Elementary

School Organizational Team Meeting

Wednesday, December 15, 4:00 – 5:00pm

Video call link: meet.google.com/yof-zwfk-gww

School Organizational Team Members:

Sarah Sunnasy, Licenced - Chair

Anastasia Reveal-White, Parent - Vice Chair

Brenda Lopez, Parent - Secretary

Jennifer Willacey - Licenced

Stacey Mata, Support Professional

Diana Ulrich, Parent

Jennifer Wright, Principal

Merrill Young, Assistant Principal

This meeting agenda is posted publicly on the school website at <http://www.helenmariesmith.org>

The School Organizational Team may take items on the agenda out of order, combine two or more agenda items for consideration, and remove an item from the agenda or delay discussion relating to items on the agenda at any time.

Speakers wishing to speak during the public comment period for this meeting may email Sarah Sunnasy (sunnasa@nv.ccsd.net) or sign up in person immediately prior to the beginning of the meeting. Speakers will be called in the order in which they signed up. No one may sign up for another person or yield their time to another person. Generally, a person wishing to speak during the comment period will be allowed two (2) minutes to address the School Organizational Team. Speakers may also submit additional comments in writing.

It is asked that speakers be respectful to each other, Team members, the principal and school district staff. Speakers that are disruptive will be asked to leave the meeting.

1.0 Welcome & Roll Call -16:05

2.0 Old Items

- 2.1 Adoption of October Minutes-**ADOPTED**
- 2.2 Adoption of November Minutes-**ADOPTED**

3.0 New Items

- 3.1 Continuous Improvement Process (CIP) (aka School Performance Plan) (Tabled from Nov meeting)
-reviewed goal plan for staff also posted on school website. Went over adult learning culture.
- 3.2 Final School Wide Fundraiser Totals (Tabled from Nov meeting)-**16:12**
- 3.3 Trunk or Treat Totals (Tabled from Nov meeting)- **plan to do again next year**

4.0 General Discussion

- 4.1 Review dates for upcoming meetings as discussed at November meeting 16:16
 - January 19
 - February 23
 - March 16
 - April 27
 - May 18

5.0 Information

6.0 Public Comment Period (2 minutes maximum allotted)

7.0 Vote to Adjourn- 16:20