

## MINUTES

Helen Marie Smith Elementary  
School Organizational Team Meeting  
Google Meet - <https://meet.google.com/tge-biyu-srk>  
Thursday, January 21, 2021 4:00 PM

School Organizational Team Members: **(Bold indicates present)**

**Sarah Sunnasy, Licenced, Chair**  
**Anastasia Reveal-White, Parent, Vice-Chair**  
**Kate Straub - Licenced**  
**Karrie Kelley - Support Professional**  
Nicole Abarca - Parent  
Raeann Moralez - Parent

**Jennifer Wright, Principal**  
**Merrill Young, Assistant Principal**

This meeting agenda is posted publicly on the school website at <http://www.helenmariesmith.org>

The School Organizational Team may take items on the agenda out of order, combine two or more agenda items for consideration, and remove an item from the agenda or delay discussion relating to items on the agenda at any time.

Speakers wishing to speak during the public comment period for this meeting may email Sarah Sunnasy ([sunnasa@nv.ccsd.net](mailto:sunnasa@nv.ccsd.net)) or sign up in person immediately prior to the beginning of the meeting. Speakers will be called in the order in which they signed up. No one may sign up for another person or yield their time to another person. Generally, a person wishing to speak during the comment period will be allowed two (2) minutes to address the School Organizational Team. Speakers may also submit additional comments in writing.

It is asked that speakers be respectful to each other, Team members, the principal and school district staff. Speakers that are disruptive will be asked to leave the meeting.

### 1.0 Welcome & Roll Call - Called to order at 4:04

### 2.0 Old Items

- 2.1 Adoption of December Minutes - **Adopted**
- 2.2 Walking School Bus
- 2.3 Smith's Inspiring Donations - **Check for this quarter, about the same as last. Approx \$107 Going to keep posting to increase visibility**

### 3.0 New Items

- 3.1 No staff in Buildings update - Ms. Wright - **Staff can return to buildings on Monday if they want to return, but designated staff, as per Ms. Wright, must return. Custodians returning to help keep the building clean and safe for staff. Teachers can teach from the building if they want to, but at this time no students will be returning.**
- 3.2 Walking School Bus - Information - Ms. Wright - **Ms. Wright reached out to the person who runs it. It was funded through a grant several years ago, but is not funded any longer due to liability/legal issues. We may want to encourage students to ride bikes and/or walk - find alternate ways to school other than driving. There will be a kiss-and-go lane to help with traffic congestion at the front of the school. Ms. Reveal-White suggests we put out flyers to let parents know. Ms. Wright will be reaching out to the Alternate Routes to School program to look into ways to encourage kids to get to walk, ride bikes, etc.**

3.3 Title I Budget Allocation and Budget Update - Ms. Wright - **Budget is not updated yet. We do not have the official budget, but we have a partial budget. There will be adjustments made, hopefully for the positive. We have more time, but may have to adjust Feb meeting date. The Title I budget has come in. Good news - We increased our funding for approx \$40,000 because we are now Tier I school while previous years we've been Tier II. The movement was due to 100% FRL status. We also have more funding to cover more hours for aids in Special Ed. There will be more updates on the budget as soon as final numbers come in. Updated budgets should come in on Jan 27. Ms. Wright will create a budget quick sheet as in previous years.**

#### **4.0 General Discussion**

4.1 Agenda Planning: Items for Future Agendas - **Keep Walking School Bus, Plan of Operation: School Performance Plan (Ms. Wright), Budget**

4.2 Discussion and Request for Future Meeting

#### **5.0 Information**

5.1 Next Meeting - February 18, 4:00pm via Google Meet - **Date may change based on revised budget timeline**

#### **6.0 Public Comment Period (2 minutes maximum allotted)**

#### **7.0 Vote to Adjourn - Adjourn at 4:24pm**